

REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF CANYON HIGHWAY DISTRICT NO. 4
November 10, 2021

PRESENT: Commissioners Jay Gibbons, Randy Wood and Rick Youngblood, Director Tim Richard, Maintenance Superintendent Chainey Rhoades, Attorney Jay Kiiha and Secretary/Treasurer Angela Franks.

GUESTS: None present.

Chairman Gibbons called the meeting to order at 9 a.m.

REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS

Secretary Franks presented the Board with the agenda as posted on November 5, 2021. **Commissioner Youngblood made a MOTION TO APPROVE THE AGENDA AS POSTED. Commissioner Wood SECONDED the motion. The motion passed unanimously.**

CONSENT AGENDA

The Consent Agenda included Regular Meeting Minutes from October 27, 2021; Payroll through November 6, 2021 and Accounts Payable through November 8, 2021. **Commissioner Youngblood made a MOTION TO APPROVE THE CONSENT AGENDA EXCLUDING THE NAMPA PAVING ACCOUNTS PAYABLE. Commissioner WOOD SECONDED the motion. The motion passed unanimously. Commissioner Youngblood made a MOTION TO APPROVE THE NAMPA PAVING ACCOUNTS PAYABLE. Commissioner Gibbons SECONDED the motion. Commissioner Wood abstained. The motion passed.**

MAINTENANCE SUPERINTENDENT REPORT

Maintenance Superintendent Rhoades reported that Thueson Construction has completed the District's crushing contract. The Road Crew is working in Kapicka Pit and the District has rented two of Thueson's haul trucks to use in the pit.

The Herbicide Crew has finished its patch work on the Boise River and Fifteen Mile bridges on Middleton Road and Deer Flat Caldwell Canal Bridge on Orchard Avenue. The Herbicide Crew is in the process of sweeping all bridges in the District and have been working on miscellaneous work orders.

The District has not received a lot of interest in the truck driver positions and a few that have applied have not been qualified.

Superintendent Rhoades will bring the chemical purchases for FY2022 for the Board's review at the next meeting. All purchases will be made as a piggyback on the State of Idaho's bids.

Superintendent Rhoades reviewed the District's Equipment Replacement Schedule with the Board.

LEGAL COUNSEL REPORT

Attorney Kiiha reported that District legal counsel has reviewed a public records request and Idaho Transportation Department's request for a detour agreement with the District for the Galloway Road Overpass repairs.

DIRECTOR REPORT

Director Richard reported that the ITD did not like Attorney Gigray's comments on its detour agreement for the Galloway Road Overpass repairs. Additionally, ITD is unwilling to commit to the use of a digital variable message sign for the night detours. Director Richard stated that he is unwilling to compromise on this detail of the agreement.

District Staff is working on the Riverside Irrigation crossing agreements for the Old Highway 30 Bridge Project.

Director Richard reported that Engineer Hopper spoke to Steve Fultz from Canyon County Development Services about the impact fee program that the District is proposing. Mr. Fultz does not see any issues with the impact fees, has forwarded it onto the prosecuting attorney's office and will speak to the County Commissioners.

Canyon County has changed the ordinance regarding administrative land divisions. The County will be collecting the applications for all administrative land divisions and transmit to the District for comment. This new process will hopefully eliminate confusion on whether or not a lot has the ability to split without being required to follow subdivision requirements. Staff will review whether or not there is still a fee to charge for this review.

Director Richard reported that Middleton Rural Fire District reported that hazardous material was dumped on Duff Lane. It was thought to be muriatic acid and the District was called to clean it up. It was collected and brought back to the yard for testing. The District had the unlabeled containers tested and it was just water. District personnel are not trained in hazardous waste material removal so Director Richard will be looking into an on-call service for containment and transportation if a similar incident occurs again.

Director Richard is looking into the cost of installing power at the Kapicka and Morford pits in order to use electric pumps similar to the MOJO Pit.

The District's Christmas Party will be at the District Shop again this year on December 10, 2021 at 12 p.m.

David Peterson asked to be placed on the agenda to discuss safety improvements on Purple Sage Road between Emmett Road and CanAda Road. Director Richard has pulled crash data from the road segment and will look at the traffic data. There have already been four accidents at Purple Sage Road and Cemetery Road in 2021. Director Richard will complete the analysis for the Board's review.

Director Richard reviewed the responses to the speed hump on Burger Lane and the speed and traffic findings with the Board. Six people asked for the speed hump but the majority of the respondents were against it. The 85th-percentile speed had traffic 7 to 8 miles over the 20 miles per hour speed limit prior to the temporary speed hump installation. The newer part of the subdivision has a speed limit of 25 miles per hour and the 85th-percentile speeds are 24 to 26 miles per hour. The speed hump on Burger Lane reduced the speed and did not shift the traffic onto other roads within the subdivision. The Board agreed to remove the temporary speed hump.


NEW BUSINESS

1. *FY2021 MOJO Certificate of Valuation*: Director Richard reviewed the MOJO Certificate of Value with the Board. **Commissioner Youngblood made a MOTION TO ACCEPT THE FY2021 MOJO CERTIFICATE OF VALUATION AND AUTHORIZE THE CHAIR TO SIGN THE SAME. Commissioner Wood SECONDED the motion. The motion passed unanimously.**

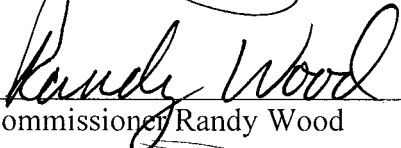
NEXT BOARD MEETING

The Board confirmed the next board meeting scheduled for November 24, 2021 at 9 a.m.

At 10:35 a.m., Commissioner Youngblood made a MOTION TO ADJOURN THE BOARD MEETING. Commissioner Wood SECONDED the motion. The motion passed unanimously.



Commissioner Jay Gibbons



Commissioner Randy Wood



Commissioner Rick Youngblood



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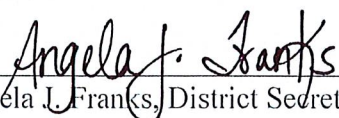
<p>COVID-19 Notice</p>	<p>The Canyon Highway District Commission Meeting Room Occupancy Capacity has been limited, by the District, to 6 visitors in addition to the Canyon Highway District Officials and Staff, as long as 6-foot social distancing can be maintained as recommended by the of Centers for Disease Control and Prevention. The Public can attend the District’s Board meeting using the following link/information:</p> <p>Join Zoom Meeting https://zoom.us/j/94686276963?pwd=N1l6a0k3ZDJjTXZOa01ucVdYNzRlZz09 Meeting ID: 946 8627 6963 Passcode: 404119 Find your local number: https://zoom.us/u/abOpHIUBJT</p>
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**AGENDA
 BOARD OF COMMISSIONERS MEETING
 CANYON HIGHWAY DISTRICT NO. 4**

Date: November 10, 2021 **Time:** 9 a.m.
Location: District Conference Room

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ACTION ITEM: REVIEW AND APPROVE AGENDA INCLUDING AMENDMENTS
- 4) PUBLIC COMMENTS
 - a) David Peterson – Safety Improvements on Purple Sage Rd; Emmett Road to CanAda Rd
- 5) CONSENT AGENDA
 - a) ACTION ITEM: Regular Meeting Minutes from October 27, 2021
 - b) ACTION ITEM: Payroll through November 6, 2021 and Accounts Payable through November 8, 2021
- 6) MAINTENANCE SUPERINTENDENT’S REPORT
 - a) Equipment Replacement Program
- 7) LEGAL COUNSEL’S REPORT
- 8) ENGINEER’S REPORT
- 9) DIRECTOR’S REPORT
- 10) UNFINISHED BUSINESS
- 11) NEW BUSINESS
 - a) ACTION ITEM: FY2021 MOJO Certificate of Valuation
- 12) NEXT BOARD MEETING
 - a) ACTION ITEM: Confirm Date, Time and Location Certain: November 24, 2021 at 9 a.m.
- 13) ACTION ITEM: ADJOURNMENT

ATTEST:



 Angela J. Franks, District Secretary/Treasurer

Date/Time Posted: 5 November 2021 @ 8am

CHD MINUTES - November 10, 2021

ACCOUNTS PAYABLE for 11/10/21

Allied Business Solutions	\$ 565.41
Allstream	\$ 284.90
Allwest Testing & Engineering	\$ 3,904.80
Blue Ocean Cleaning Services	\$ 500.00
BPA Health	\$ 76.16
Caldwell Auto Supply	\$ 3.37
Caldwell True Value	\$ 12.98
Country Floral	\$ 65.00
Cintas Corporation	\$ 121.89
Cornwell Tools	\$ 385.02
Corwin Ford	\$ 183.24
Forsgren Associates	\$ 3,357.50
GSL Soda Blasting	\$ 480.00
Hardin Sanitation	\$ 149.00
Idaho Power	\$ 871.84
Idaho Traffic Control	\$ 476.00
Interwest Supply	\$ 107.04
Dennis Kelley	\$ 10,787.34
Kenworth	\$ 801.39
Lakeside Industries	\$ 859.00
Life Flight Network	\$ 1,829.00
LifeMap Assurance	\$ 604.57
Master Environmental	\$ 1,150.31
Metroquip	\$ 385.31
Motion Industries	\$ 440.85
NCPERS	\$ 576.00
Nampa Paving & Asphalt	\$ 303,547.97
Norco	\$ 41.49
Nutrien Ag Solutions	\$ 4,808.70
Oldcastle Infrastructure	\$ 2,213.61
Pioneer Irrigation District	\$ 506.82
Precision Engineering	\$ 45,938.55
Root Rents	\$ 12.22
Sawtooth Technology	\$ 1,079.01
SelectHealth	\$ 33,012.80
Simplot Turf & Horticulture	\$ 6,750.00
Smith's Lawnmower Service	\$ 21.48
Snake River Supply	\$ 21.90
Specialty Construction	\$ 7,474.40
Six Mile Engineering	\$ 19,134.00
Syringa Networks	\$ 625.00
System Kleen	\$ 3,109.00
Tacoma Screw Products	\$ 506.63
Teague Mineral Products	\$ 4,409.66
Thueson Construction	\$ 260,336.20
Traffic Safety Supply	\$ 6,994.00
United Oil	\$ 1,499.90
US Bank	\$ 1,493.34
Valley Wide Co-op	\$ 953.49
Verizon	\$ 395.97
Western States	\$ 114.09
White Peterson	\$ 2,082.50
Zep Sales & Service	\$ 85.99

PERMITS REFUNDED

Breonna & Cole Hungate	\$ 500.00
Loucks Homes	\$ 500.00
	\$ 737,146.64

PAID WITH October 2021 Payroll and November 10, 2021 Payroll

Payroll	\$ 42,306.49
Commissioner Payroll	\$ 3,466.15
Clarity Credit Union	\$ 100.00
EFTPS (Electronic)	\$ 16,372.80
Idaho State Tax Commission	\$ 4,218.00
Nationwide Trust	\$ 3,838.84
PERSI (Electronic)	\$ 13,750.61
PERSI Choice (Electronic)	\$ 4,406.15
	<u>\$ 88,459.04</u>

\$ 825,792.60